

**DRAFT MINUTES**  
Council on Postsecondary Education

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Type: Work Session  
Date: January 27, 2023  
Time: 9:30 a.m. ET  
Location: KCTCS Offices, 300 N. Main Street, Versailles, KY 40383

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**WELCOME REMARKS**

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The Council on Postsecondary Education was scheduled to hold a business meeting on Friday, January 27, 2023, at 9:30 a.m., ET. Due to weather conditions and several members unable to arrive by that time, the meeting was called to order at 9:55 a.m., ET. The meeting occurred in Conference Room A of the KCTCS offices in Versailles, Kentucky. Acting Chair Eric Farris presided.

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**ATTENDANCE**

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Council Members attendance:

- In Person: CB Akins, Jacob Brown, Jennifer Collins, Meredith Figg, Karyn Hoover, Garrison Reed, LaDonna Rogers, Madison Silvert, Elaine Walker, Commissioner Jason Glass.
- By teleconference: Muhammad Babar, Eric Farris, Faith Kemper
- Did not attend: Kellie Ellis, Connie Smith, Kevin Weaver

CPE President Aaron Thompson served as Secretary of the board, per the CPE Bylaws. Ms. Heather Faesy, CPE's senior associate for Board Relations, served as recorder of the meeting minutes.

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**OATH OF OFFICE**

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Notary Public, Heather Faesy, administered the oath of office for new Council members, Jennifer Collins of London, Meredith Figg of Beaver Dam, and LaDonna Rogers of Glasgow.

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**PROPOSED COUNCIL RESOLUTIONS**

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The Council approved resolutions for outgoing Council members Lori Harper, Lucas Mentzer, and Richard Nelson for his support and service to the Council on Postsecondary Education and the Commonwealth of Kentucky.

## **APPROVAL OF THE MINUTES**

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The minutes of the November 18, 2022, meetings, were approved as distributed.

## **NOMINATING COMMITTEE – REPORT AND ACTION ITEM**

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Committee Chair Karyn Hoover presented the Nominating Committee Report. After seeking out nominations and expressions of interest, the Committee has unanimously agreed to nominate Madison Silvert for Chair and Eric Farris for re-election as Vice Chair.

MOTION: The Nominating Committee recommendation of approval served as the motion. A second was not needed.

VOTE: The motion passed.

Chair Silvert began his position immediately and presided over the rest of the meeting.

## **CPE PRESIDENT REPORT**

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President Aaron Thompson provided his written report in the board materials. He provided additional comments regarding the upcoming 2023 Student Success Summit, recent organizational changes at CPE, and the staff's extensive work on student basic needs and transfer grants.

President Thompson and Jennifer Fraker, CPE's Legislative Liaison, also discussed key bills under consideration during the 2023 Legislative Session.

## **REPORT FROM KENTUCKY DEPARTMENT OF EDUCATION**

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Commissioner Jason Glass provided an update on how the communities impacted by natural disasters over the past year, current low attendance rates due wide-spread illness in the counties, and P-12-related bills filed during the 2023 legislative session.

## **AMENDMENT TO KENTUCKY STATE UNIVERSITY MANAGEMENT PLAN**

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Travis Powell, CPE's Vice President and General Counsel, presented the proposed amendments to the Kentucky State University Management Plan. The original plan was adopted by the Council at its October 31, 2022, meeting.

- Addition of \$1.2 million in FY2023 to support the initiative to increase facilities standards and pay an unbudgeted expenditure of \$676,507.23 for an energy

savings performance contract payment requires that KSU seek additional resources to support facilities.

- Addition to the KSU Management Improvement Plan “Plan Evaluation” section to outline how funds will be transferred upon successful completion of deliverables or achieving benchmarks:
  - Upon successful completion of deliverables, or achieving benchmarks, that result in the distribution of funds, CPE shall enter into memoranda of agreement with KSU to facilitate the transfer the designated funds. The MOA shall outline the terms and conditions for distribution of funds, which may include but shall not be limited to, invoicing and expenditure justification, project reporting requirements, and XXX. CPE shall be provided full access to any vendors engaged through the funding provided in order to help ensure the successful completion of the underlying objective.

MOTION: Mr. Farris moved the Council approve the recommended amendments to the Kentucky State University Management Plan. Ms. Walker seconded the motion.

VOTE: The motion passed.

## **ACADEMIC AND STRATEGIC INITIATIVES COMMITTEE – REPORT & ACTION ITEMS**

Karyn Hoover, member of the Academic and Strategic Initiatives (ASI) Committee, presented its report and recommendations for approval by the Council.

The Academic and Strategic Initiatives Committee met on January 24, 2022. At the meeting, the Committee members received an insider look at the Affordable Learning Kentucky initiative of the Kentucky Virtual Library and reviewed the drafted statewide transfer policy that focuses on improvements to transfer, credit mobility, and recognition of learning.

The Committee also reviewed and approved a revised Academic Program Review Policy for KCTCS’s two-year institutions. The process ensures that the academic programs being offered are consistent with the state’s priorities and that public resources are used efficiently for the greater good of the Commonwealth. The process presented focused on the following elements: (1) centrality to institutional mission and statewide goals; (2) academic quality; (3) student success, and (4) program outcomes and impact.

MOTION: The Academic and Strategic Initiatives Committee recommendation of approval of the revised Academic Program Review Policy for KCTCS's two-year institutions served as the motion. A second was not needed.

VOTE: The motion passed.

## **FINANCE COMMITTEE – REPORT**

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Chair Silvert presented the report from the Finance Committee, which met on January 24, 2023. At the meeting, the Committee members discussed the 2023-24 tuition-setting process and presented a preliminary timeline as well as reviewed the current Tuition and Mandatory Fee Policy. They also discussed the 2023 performance funding model review, which officially kicked off on Wednesday, January 25, 2023 with the first meeting of the Postsecondary Education Working Group.

## **EXECUTIVE COMMITTEE – REPORT & ACTION ITEMS**

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Chair Silvert presented the report and recommendations made by the Executive Committee at its January 27, 2023, morning meeting.

At the meeting, the Committee reviewed and approved the proposed 2023-24 meeting dates of the Council and received and accepted the results of the fiscal year 2022 audit. The auditor's report stated the financial statements were presented fairly, that accounting principles were followed correctly, and that no deficiencies in internal control that they consider to be material weaknesses were detected.

MOTION: The Executive Committee's approval of the 2023-24 meeting dates, and the acceptance of the fiscal year 2022 audit served as the motion. A second was not needed.

VOTE: The motion passed.

## **COMMITTEE ON EQUAL OPPORTUNITIES**

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Ms. Walker, chair of the Committee on Equal Opportunities, presented the Committee's report. The Committee met on January 23, 2023 and they received an overview on the effects of economic inflation at our state's institutions, development updates at Kentucky State University, and an overview of the CPE Strategic Agenda focus area of Talent. They also discussed the Institutional Diversity Plan Report Evaluation Process noting that institutions will be submitting their reports on March 1, 2023 and received a preliminary report on best practices and lessons learned from the annual reporting of the institutional diversity strategies review process. Finally, they received a preliminary set

of recommendations for revisions to the policy and report evaluation process, which will be considered at a future meeting.

## **DATA AND RESEARCH UPDATE**

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CPE staff presented the highlights from the 2021-22 Total Degrees and Credentials Report, provided a preview of the Fall 2022 Enrollment Report, and discussed ongoing and upcoming research projects. Presenting staff included: Travis Muncie, Executive Director; Dr. Chris Ledford, Associate Director; and Blake Nantz, Senior Associate.

## **CAMPUS GOOD NEWS REPORTS**

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Reports from the institutions were provided in the agenda materials.

## **OTHER BUSINESS**

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Chair Silvert made the following committee appointments:

- To the 2023 Executive Committee: Madison Silvert as chair, Eric Farris as vice chair, Karyn Hoover, and Kellie Ellis. A fifth member will be identified and appointed later.
- Karyn Hoover was appointed chair of the Academic and Strategic Initiatives Committee
- Eric Farris was appointed chair of the Finance Committee.

## **ADJOURNMENT**

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The Council adjourned the work session at 11:40 a.m.

**MINUTES REVIEWED AND APPROVED BY THE COUNCIL:** \_\_\_\_\_